

Policy 7.4 - Organization Meeting

1. **PURPOSE OF THE ORGANIZATION MEETING** – The BCRP Organization meeting is held every two years to elect officers to the Executive Committee and adopt or renew the BCRP Central Committee Bylaws. The meeting follows this policy, as approved by those in attendance. The business that shall be conducted at the Organization Meeting consists of the following:
 - 1.1. **Adoption of a Temporary Bylaws and Policies** - The Temporary Bylaws and Policies adopted at the Organization Meeting are in effect until the adoption of Permanent Bylaws and Policies in accordance with the adopted BCRP Bylaws, RCWs and all business shall be conducted by these adopted Bylaws and the newly revised edition of the Robert's Rules of Order.
 - 1.2. **Electing of Officers** – The election of officers shall be in accordance with BCRP Policy 4.1 – Election of Officers
2. **RULES OF CONDUCT** –
 - 2.1 The Sergeant of Arms is appointed by the outgoing Chair and is responsible for ensuring the orderly conduct of the Organization Meeting and enforcement of these rules.
 - 2.2 The outgoing Chair shall appoint at a minimum three individuals to function as a Teller Committee to assist the Credentials Chair with gathering ballots and counting ballots. No candidates may serve on the Teller Committee.
 - 2.3 The Credentials Chair for the meeting shall continue their duties, as needed, to accomplish registration of PCOs and to ascertain ballot counts.
 - 2.4 Only elected and credentialed Precinct Committee Officers (PCO) of Benton County, Washington in accordance with RCW 29A.80.041 shall vote. A PCO must reside in the respective precinct to which they were elected and be credentialed by the BCRP Credentials Chair at the time of the Organization Meeting. The Credentials Chair shall require proof of identity and residence.
 - 2.5 There shall be no Delegate/Proxy votes allowed in the Organization Meeting
 - 2.6 The voting members at the meeting shall be seated by legislative district and separated from any non-voting guests or visitors by a physical space surrounding the voting area.
 - 2.7 All voting members shall wear identifying nametags provided by the Credential Chair to differentiate between the 8th, 15th, and 16th Legislative District PCOs.
 - 2.8 Only attending PCOs may nominate a candidate for office.
 - 2.9 No one shall have the floor or be given voice unless they are a seated PCOs, nominees, or elected officers.
- 3 **AGENDA** - See Attachment
- 4 **QUORUM** – Per § 8 of the Bylaws, a quorum for Central Committee meetings is necessary for adoption of temporary Bylaws.
- 5 **ADOPTION OF TEMPORARY BYLAWS AND POLICIES** – The Parliamentarian shall briefly describe the Bylaws for the consideration of the Central Committee. Following any discussion, the Chair shall entertain a motion that the current Bylaws and Policies be adopted in full as Temporary Bylaws and Policies. A simple majority shall be required for the motion to pass. The Temporary documents shall be in effect until the April BCRP Central Committee meeting following the Organization Meeting, or until the permanent Bylaws are adopted.
- 6 **RULES OF ELECTION** – Election for each office is conducted separately. All nominations are to be made during the Organization Meeting verbally or in written form. Self-Nominations are allowed. Nominations shall be accepted or declined by the nominee; written acceptance by nominees not present is sufficient. BCRP Policy 4.1 – Election of Officers.

7 **ELECTION OF A TEMPORARY CHAIR** – Upon adoption of the Temporary Bylaws and Policies for the Organization Meeting, the Chair shall then entertain a motion that the Temporary Chair be elected to conduct the Election of the Organization Meeting until a Permanent Chair is elected in accordance with BCRP Policy 4.1 – Election of Officers. The outgoing Chair shall maintain their voice until the Temporary Chair has been elected.

8 **ELECTION OF BCRP CHAIR** –

8.1 The Temporary Chair shall now open the floor for nominations of a new Chair. Election of the Chair shall be by ballot.

8.2 The newly elected Chair shall conduct the elections of the remaining positions in the order prescribed herein.

9 **NOMINATION AND ELECTION OF OFFICERS**

9.1 Nominations shall continue for each office until three consecutive calls for nomination are unanswered; then nominations are closed by the Chair.

9.2 Nomination Support and Election shall take place after each nomination is closed.

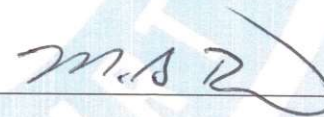
9.3 Elections of the officers are by ballot.

9.4 The order of nominations accepted will be:

- Vice-Chair
- State Committeeman
- State Committeewoman
- Legislative District Chairs – The BCRP Chair will call for separate District caucuses to nominate and elect their respective Legislative District Chair during this meeting in accordance with RCW 29A.80.061¹.

07-06-2023

Date Approved



BCRP Chair

¹ <https://app.leg.wa.gov/rew/default.aspx?cite=29A.80.061>

ORGANIZATION MEETING



ATTACHMENTS



ORGANIZATION MEETING AGENDA

Opening:

- 1) Invocation *Outgoing Chair*
- 2) Pledge of Allegiance
- 3) Welcome, Biennium Report & Meeting Purpose
 - a) Meeting Appointments
 - i) Credentials Chair
 - ii) Sergeant of Arms
 - iii) Teller Committee *three or more volunteers; these may be Precinct Captains*
 - iv) Parliamentarian
 - b) Conduct and Discipline
 - i) Robert's Rules of Order
- 4) Approval of Agenda.
- 5) Adoption of the Rules

New Business:

- 6) Review BCRP Bylaws and Policies for the Temporary Bylaws..... *Parliamentarian*
- 7) Motion to adopt Temporary Bylaws and Policies..... *PCOs*
- 8) Election of a Temporary Chair..... *Outgoing Chair*
- 9) Open the floor for nominations for a new Chair; this is a ballot vote *Temporary Chair*
- 10) Election of the Executive Committee *BCRP Chair*
 - a) Vice-Chair,
 - b) State Committeeman,
 - c) State Committeewoman and
 - d) Legislative District Chairs in respective Legislative District caucuses.
- 11) Introduce Executive Committee *BCRP Chair*

Closing:

- 12) Good of the Order
- 13) Announce of meetings
- 14) **Announce** to Adjourn *BCRP Chair*